



## Blessed Trinity Shrine Retreat

### Guest Guidelines, COVID-19

During this difficult time with COVID-19, we respectfully request that guests follow the established guidelines to protect yourself and others, and to help us provide the best guest experience possible.

- Guests who have knowingly been exposed to, or lived with, someone who has had COVID-19 during the 14 days prior to a retreat, **should not attend**.
- If the guest has serious underlying medical conditions, or are at high risk for severe illness from COVID-19, we recommend you stay at home. Please consult your healthcare provider to determine whether you have medical conditions that place you at high risk.
- Guests who contract COVID-19 within 14 days of their retreat, **should notify B TSR**. B TSR will inform all retreatants, staff, sisters, and volunteers who were on retreat with the guest.
- If any employee contracts COVID-19, B TSR will inform all retreatants who were on retreat within 14 days prior to the positive test.

#### During your stay:

- Upon arrival, all guests will:
  - Be asked to wear a face mask. Please bring your own mask.
  - Receive a temperature check with a wand.
  - Fill out the guest health screening form.
  - Be asked to sanitize their hands.
- Temperatures will be checked daily for all guests, staff, sisters, and volunteers.
- Guests, volunteers, staff, and sisters with a temperature above 100<sup>0</sup> F will be asked to leave. B TSR will refund unused portions of the retreat fee. Please see our cancellation policy.
- All guests, staff, sisters, and volunteers must wear a mask or face covering at all times while inside the buildings.
- We ask that each guest cooperate with the new meal procedures.
  - Guests will place their number at their chosen seat. This will remain their seat during the duration of their stay.
  - Guests will walk through the buffet line one at a time.
  - Guests must be wearing a mask.
  - Guests will be served their chosen food by kitchen staff or a volunteer.
  - Upon finishing a meal, guests will leave their dishes at their table.
  - No more than two guests will sit at each dining room table to maintain a 6-foot distance.
  - We suggest you consider bringing your own reusable beverage container.

- At check-in, guests will receive laminated numbers for placement at your preferred dining room seat and chapel seat. This will remain your seat for the duration of your retreat.
- All guests will have their own bathroom unless there is a family unit wishing to share.
- All overnight guests are asked to use their private restroom rather than the public restroom.
- A plastic bag will be provided in each guest suite you. We ask that you place all of your linens in the bag prior to your departure.

### **Hermitage Guests – in main building**

- If you wish to enter the main building for liturgy or prayers, prior to entering the main building, you will:
  - Receive a temperature check with a wand.
  - Be asked to apply a face mask.
  - Be asked to sanitize your hands.
  - Receive a laminated number you can use to choose your seat in the chapel. This seat will remain yours for the duration of your stay.

### **Our cancellation policy**

- Should you need to cancel your reservation, BTSR will issue a credit, valid for 12 months, for a future retreat.
- If you need to leave a retreat due to symptoms of illness, BTSR will refund the unused portion of your stay.
- BTSR reserves the right to change the cancellation policy at any time.

If you are able to help offset the loss of revenue at this difficult time, please consider donating your retreat fee as a gift to Blessed Trinity Shrine Retreat. Our costs continue whether we have guests or not and we offer services below actual cost. Every donation is appreciated.

If you have questions, please contact Elisabeth Donner at 334-947-9557 or [btsr.director@msbt.org](mailto:btsr.director@msbt.org)